



**South Pasadena Public Library**  
1100 Oxley Street  
South Pasadena, CA 91030  
(626) 403-7358  
[www.southpasadenaca.gov/library](http://www.southpasadenaca.gov/library)



Dear Parents:

Did you know that reading is the most important skill for success in school and society? The South Pasadena Public Library and your child's teacher are working together to provide your child an opportunity to experience reading as a pleasurable activity. The more they like to read, the more time they will spend reading. The more time they spend reading, the better they get at reading. The better they get at reading, the more they like reading.

Attached is a library card application for your child. Please assist them in completing the top sections. In order for your child to get a South Pasadena Public Library card:

1. You must sign the application next to "Signature - Parent." The name of the parent who signs the library card application must match the name of the parent on the address verification information.
2. Provide a piece of valid photo identification, which verifies your child's current address. A piece of current mail or a current bill are all acceptable, as long as your child's name and/or your name and current address are given. The address on the identification form must match the address on the library card application. Parent's library cards are not acceptable as proof of address.
3. Have your child sign his/her first and last name on the application form.

Your child's class will be visiting the public library later this month. We would like for each child to be able to check out materials when they visit the library. To be able to check out materials, your child would need a library card. Please return to the library with your child, the completed application, and your identification prior to your child's library visit. We will prepare a library card for your child to take to the library on the day of his/her visit.

Thank you for your cooperation and assistance in helping us toward our goal of getting a library card for every eligible child. Please call me at (626) 403-7358, if you have any further questions.

Sincerely,

*Maida Lin Wong*

Maida Lin Wong  
Senior Librarian, Children's Services



**South Pasadena Public Library**  
 1100 Oxley Street  
 South Pasadena, CA 91030  
 (626) 403-7340  
 www.ci.south-pasadena.ca.us



## LIBRARY CARD APPLICATION

**PLEASE PRINT:**

Name: \_\_\_\_\_  
Last Name First Name Middle Initial

Mailing address: \_\_\_\_\_  
Street Address  
 \_\_\_\_\_  
City State Zip Code

Home phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Area code

E-mail address (optional): \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's address: \_\_\_\_\_  
 \_\_\_\_\_  
City State Zip Code

Work phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Category:  Adult  Child (0-14)  Teen (15-17)  Educator (with ID)  
 Male  Female Birthday 

|       |     |
|-------|-----|
|       |     |
| MONTH | DAY |

|      |      |      |      |
|------|------|------|------|
|      |      |      |      |
| YEAR | YEAR | YEAR | YEAR |

Driver's License # or Valid ID #: \_\_\_\_\_ State Issued: \_\_\_\_\_  
*(If under 18, Driver's License or other Valid ID # of parent/guardian is required.)*

**I agree to comply with the rules of the South Pasadena Public Library and to accept financial responsibility for all items borrowed on this card.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (please print): \_\_\_\_\_  
(if under 18)

Parent/Guardian Signature: \_\_\_\_\_

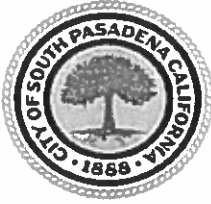
**FOR LIBRARY USE ONLY:**

New library card  
 Replacement library card

**Patron Barcode #:**

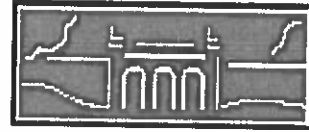
91030 000 \_\_\_\_\_

Valid ID: \_\_\_\_\_ Staff: \_\_\_\_\_ Date: \_\_\_\_\_



South Pasadena Public Library  
**LIBRARY CARD  
APPLICATION**

Please read and complete the form on the other side.



**Protecting your privacy is important to us. The information collected on this form is not shared with outside parties. We will only release information regarding your account to you if you have your library card or valid ID in hand.**

Your library card must be presented each time materials are borrowed or to use our computers. If you do not have your card with you, you will need to show a picture ID and pay a fee in order for us to access your account.

Please report any change of address or loss of card promptly.

You are responsible for all materials taken out on your library card. **Fees will be assessed for late, damaged or lost materials.**

### **ADULT LIBRARY CARD APPLICATION**

Please read carefully and print legibly.

You do not need to be a resident of South Pasadena to get a card.

Adult applicants must present photo identification and proof of mailing address with this application. Identification may be any of the following:

- Photo ID may include - California driver's license or California ID, student or work photo ID, passport, or any government issued photo ID.
- Proof of mailing address, if not on your photo ID, may include - an envelope/postcard with a recent postmark, utility bill, rental agreement, personalized check, or car registration.

### **JUVENILE LIBRARY CARD APPLICATION**

Please read carefully and print legibly.

Parents or legal guardians are responsible for all materials taken out on their child's/teen's library card. **Fees will be assessed for late, damaged or lost materials.**

A parent or legal guardian must be present to sign the library card application in order for it to be valid and present ID as listed above. Parents are responsible for **ALL** materials taken out on this card.